Tucker Elementary School
Parent/Student Informational Packet

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Lowell, AR 72745
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www.rogersschools.net

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Mission Statement
To provide an environment of educational excellence where all belong, all learn,
all succeed.

Vision
To be a recognized educational leader in developing and challenging all
students to realize their potential in our ever-changing world.

Values
Learning
Excellence
Relationships
Student-Centered
Respect
Integrity
ARKANSAS CONSOLIDATED SCHOOL IMPROVEMENT PLAN (ACSIP)
The ACSIP Plan is a comprehensive plan that addresses student achievement and a general description of how the school uses categorical funding, (Alternative Learning, Professional Development, English-Language Learners, and National School Lunch Students). The plan is reviewed the parents and staff throughout the year.

ASSEMBLIES
The 2017-2018 theme for Tucker is Minds Under Construction! The theme will be used to teach motivation and to develop good character traits. Monthly K-5 assemblies will be scheduled to reward students that exhibit the trait. Students will also be recognized for academics at quarterly assemblies.

ATTENDANCE
Please read the School Board Policy JE found in the District Handbook.

BUS DISCIPLINE POLICY
Please read the Rogers School District Bus Rules and Procedures found in the District Handbook.

CAFETERIA PROCEDURES
Breakfast In The Classroom
At 7:35, students will pick up their breakfast and proceed to their classrooms where they will eat breakfast.

Lunch
Lunch is served daily for K-5 students. Students may also bring their lunch from home. Parents are invited to eat lunch with their children. If you plan to buy an adult tray, please call the office or let your child’s teacher know so we can notify our kitchen staff of the number of trays we will need. Arkansas law prohibits food being given, or shared, by other students or adults except for principal approved school events. If your child has food allergies the school office, teacher, and cafeteria manager should be notified. Tables are reserved for family members wanting to eat lunch with their student. Students not members of the family may not sit at these designated tables.

CHECK-OUT PROCEDURE
If a student must leave during the day, the individual checking the student out must provide identification before signing the out student in the office. Once identification is verified, the office will call the student from the classroom. A student will be released only to those individuals approved by the parent/guardian of the student.

COUNSELOR
Our school counselor’s office is located in the front office area. She is available to talk with parents, students, and school staff about academic or social issues within the school setting. In addition, she regularly visits classrooms to conduct lessons.

DISCIPLINE
Please read the School Board Policy JK in the District Handbook. At Tucker, the classroom teacher addresses most discipline issues with a “clip chart” and contacts the parent/guardian. If the teacher continues to have the same problems, they will refer the student to the counselor. If the behavior continues after conferencing with the counselor, the student will be referred to one of the school
administrators. School administrators will notify the parent/guardian that the student has been referred to the office.

DISMISSAL
2:45 All students leave class  2:50 Begin calling car riders

DRESS CODE
A student’s appearance (should not disrupt the educational environment by disturbing or distracting other students. Makeup and excessive jewelry are not appropriate for elementary school students. Students should NOT wear the following to school:
• Clothing that advertises tobacco, alcohol, or illegal products
• Clothing that exhibits sexually suggestive language and/or symbols
• Clothing that exposes underwear, midriff, buttocks or the breast of a female
• Cleats, taps, high heels, or skate shoes
Students inappropriately dressed will need to have attire brought to them or be given clothing from the school’s clothes closet.

DROP OFF AND PICKUP
Tucker has a parking lot located to the north of the building for parents wanting to park and enter the building. There is one entrance/exit to this parking lot. Parents wanting to use the car rider line should enter off the line off School Ave. just west of the building. The line exits onto School Ave. just east of the building.

DROP OFF PROCEDURES - In the mornings, cars flow through a **single file line** and pull up as close to the **flag pole**. Students should be ready to get out of the car upon stopping. This drop off procedure allows for the largest volume of students to exit cars at one time. Please do not stop at the front doors if there are no cars in front of you. Safety patrol (students and staff members) will be helping with traffic flow from 7:25 a.m. – 7:35 a.m.

PICK UP PROCEDURES – In the afternoon, a **double line** of cars move through the car rider line. Parents display car rider tags and students are called to the cars ten at a time. Once the ten students are safely loaded, the next ten cars move forward.

FIELD TRIPS
Every student at Tucker takes a field trip to a performance at the Walton Arts Center each year. Additional Field Trips are planned by the grade levels.

GIFTED AND TALENTED
REACH is the name of gifted and talented program in Rogers Public Schools. It stands for “Research Experiences Advancing Children’s Horizons”. Students in grade K-2 participate in REACH lessons in their classroom monthly. Beginning in 3rd grade, qualifying students are involved in a weekly REACH pull-out program. Students in grades 3-5 may be nominated by teachers or parents for the program. Specific assessments are then administered to determine qualifying students.

GRADING POLICY
The following standards-based scale is used for all kindergarten through fifth-grade students. This scale measures student achievement performance against the Common Core State Standards appropriate for the specified grade level.
4 – Consistently exceeds expectations related to the standard (Advanced)
3 – Meets expectations related to the standard (Proficient)
2 – Progressing toward meeting expectations related to the standard (Basic)
1 – Does not meet expectations related to the standard (Below Basic)

HEARING IMPAIRED CLASSROOM
A K-5 Hearing Impaired classroom is located at Tucker. This classroom is for deaf and hard of hearing students within Rogers Public Schools. An aide and two interpreters work with the Hearing Impaired teacher and the students qualifying for this service.

INFORMATIONAL PACKET FOR PARENTS
A copy of Tucker’s Informational Packet is available at several parent events at the first of the year, on the district website (rogersschools.net) or in the front office. Included in the Informational Packet are:
1. Tucker’s parental involvement plan
2. Recommended role of Tucker parents, student, teacher, and school (School & Home Compact)
3. Ways for parents to become involved in the school and his/her child’s education
4. Survey for parents regarding his/her interests concerning volunteering at school

INSTRUCTIONAL DAY
The school day begins at 7:45 a.m. and ends at 2:45 p.m.

LOST AND FOUND
The lost and found is located just inside the main foyer as you enter the building. Parents are encouraged to label students’ belongings to help in locating items when they are lost.

LUNCH MONEY
Each student has a lunch account that requires a money deposit at the start of school. Send cash or check in an envelope marked with the student’s name, teacher’s name, and the amount. Parents may also access lunch accounts online. Please inquire in the front office about this service. The cafeteria manager will send statements and reminders when the account is overdrawn. Applications for free or reduced-rate lunches are available in the office.

MAKE-UP WORK
When a student is absent, he/she will have one day for each day’s absence to complete make-up work. Make-up work for absent students may be supplied by the teacher and picked up by the parent in the office. Parents should call by noon to request work to be supplied at 2:30 p.m. Make-up work will not be supplied in advance for a one-day absence. Please do not interrupt a teacher’s class to ask for work.

MEDICATION
Written permission from a student’s parent must be on file in the school office before school personnel are permitted to administer medication. Medication will not be given unless it is in a prescription container, which is clearly marked with the child’s name, dosage, number of times it is to be given, and the name of the medication. Inhalers are considered to be medication. Students are not allowed to transport medication on the bus.

NOTES TO SCHOOL FROM PARENTS
Notes are required when:
• A student has been absent, stating the reason.
• A student who will be going home a different way than he/she usually does; or if a different person will be picking up the student. Children without notes will be sent home their customary way. Parent may call the office in the case of an emergency to have the mode of transportation changed. Please call as soon as possible in order for the message to be delivered to the teacher and child.
• A student is either going home with someone else OR is bringing someone home with him/her. In this situation, both children require a parent written note. This is especially important for bus riders.
• A student should be excused from PE classes or recess due to illness or injury. A doctor’s excuse will be required if this is for an extended period of time.

NURSE
A registered nurse is available to meet all students’ medical needs including injuries, first aid, diabetic care, asthma care, administration of medications brought in by parents, and assessment/treatment of presenting symptoms.

PARENT ADVISORY COMMITTEE
The Parent Advisory Committee meets monthly to review and revise the Parent and Family Engagement Plan, Budget, ACSIP and school programs.

PARENT RESOURCE CENTER
The Parent Resource Center is located in the office. Included in the center are books and/or articles related to parenting resources and child development.

PARENT-TEACHER CONFERENCES
Parent-teacher conferences are scheduled twice yearly in October and February, with the expectation that each child’s parent or guardian will schedule and attend during these 2 periods of time. You may also contact the teacher to set up a meeting at any time you would like more information or have questions. Likewise, if your child’s teacher believes that additional conferences are necessary, he/she will contact you. Parent concerns should be addressed directly with the teacher.

PARENTS AND VISITORS
Always check in at the office first and receive a “Visitor” tag if you plan to be in the building. During assemblies, tables will be set up in the foyer for parents to sign in. Parents will need to sign out as they leave the building. Please make prior arrangements with your child’s teacher/principal before planning to visit or volunteer in the classroom/building. If you need to see your child during school hours, we will call the student to the office. Please do not go to the classroom. This is for the security of our building. If you wish to have a conference with your child’s teacher, please call ahead to make an appointment. Teachers’ schedules do not allow for drop-in conferences, or visits with parents during school hours.

PARTIES
The Rogers School District limits all elementary schools to two classroom parties each school year. The designated parties are Winter Holiday in December and Valentine’s Day in February. Each Homeroom Mom will be in charge of organizing these events. Other than these two parties, no other class food treats may be brought to school by parents. Invitations to non-school events may not be distributed at school unless every child in the class is included. No student birthday celebrations at school or other parent food treats for students during the school day. Deliveries to students (flowers, candy, balloons) are not accepted at school.

PERSONAL BELONGINGS
Toys are not allowed at school. E-readers (iPads, Nooks, Kindles, etc.) are allowed at each teacher’s discretion. The school is not responsible for loss or damage that may occur while such items are on school property.
PHYSICAL ACTIVITY
All students receive 25 minutes of recess daily. Teachers use a web based program, “Go Noodle” to give brain breaks as needed daily.

PRE-K
Tucker has Pre-K classrooms located in the back of the building. The entrance near the small playground/track area is for Pre-K students, parents, and staff only. No car riders should enter from the back of the building. The parking lot located to the south of the building is for buses, Pre-K parents, Pre-K students, and Tucker teachers.

RESOURCE
Tucker has a full time Resource teacher for students with an Individual Education Plan.

RULES
Tucker Elementary is a school with high expectations. Our faculty has three rules to guide students in all areas of the school – Be Safe, Be Responsible, and Be Respectful.

<table>
<thead>
<tr>
<th>HALLWAY</th>
<th>Be Safe</th>
<th>Be Respectful</th>
<th>Be Responsible</th>
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</thead>
<tbody>
<tr>
<td>Stay on the right side</td>
<td>Keep hands, feet, &amp; objects to yourself</td>
<td>When using voices, speak softly</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Walk in a straight line</td>
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</tbody>
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<table>
<thead>
<tr>
<th>CAFETERIA</th>
<th>Be Safe</th>
<th>Be Respectful</th>
<th>Be Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walk in the cafeteria and halls</td>
<td>Keep your hands to yourself</td>
<td>Leave area clean when dismissed</td>
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</tr>
<tr>
<td>Sit on your bottom in the chair</td>
<td>Visit quietly at your table</td>
<td>Get permission to leave table</td>
<td></td>
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<td></td>
<td>Use good manners</td>
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<thead>
<tr>
<th>PLAYGROUND</th>
<th>Be Safe</th>
<th>Be Respectful</th>
<th>Be Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Slide feet first</td>
<td>Keep hands, feet &amp; objects to yourself</td>
<td>Pick up equipment and place it in the correct spot when finished</td>
<td></td>
</tr>
<tr>
<td>Don’t jump out of swing</td>
<td>Take turns</td>
<td>Line up quickly and quietly</td>
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SAFETY DRILLS
Tucker staff and students participate in fire, earthquake, and tornado drills during the year. Drills are conducted to insure staff and students know where to go in the case of an emergency.

SAFETY PATROL
Fourth and fifth grade students have the opportunity to participate in morning (7:25 – 7:35) and/or afternoon (2:45 – 3:00) safety patrol. Once permission from parents is obtained, the school counselor trains interested students how to perform the duties of a safety patrol member.

SCHOOL BASED COUNSELING
School-Based Counseling is an approach to helping children succeed at school and overcome personal and interpersonal problems by working with the families. School-Based Counseling is not seen as a "third party" but, rather, is viewed as part of the school system. The School-Based Counseling is viewed as an advocate for the school and the child. The focus of the counseling is on working with parents and
families to help their children succeed in school. School-Based Counseling is recommended when it is determined that there is a family problem affecting a student.

**SCHOOL REPORT TO THE PUBLIC**

This report is given in the fall of each school year to inform the public of the School Report Card, school accountability report, and student achievement.

**SPECIALS**

All students at Tucker will attend Specials each day. These classes are Art, PE, Music, and Library.

**SPEECH AND LANGUAGE THERAPY**

Speech and Language Therapy services are available for students who qualify for these services.

**WITHDRAWING FROM SCHOOL**

When it is necessary for a student to withdraw from school, the office should be notified in advance. All fines and fees must be paid before school records can be released.
Tucker Elementary  
Volunteer Sign-Up Sheet

Tucker School offers a variety of choices for involvement in your child’s school environment. Listed below are volunteer opportunities in which you may become involved. Please place a CHECK next to each opportunity you would like to volunteer for. You may send the completed form in with your child to school, drop it off at the school office, or bring it with you to a school event. Thank you for your support!

___ Box Tops/School Incentive Programs (Assist with collection and tabulation of Box Tops and mail them on March 1 and November 1)

___ Popcorn Days (Help make and distribute popcorn for the kids (2 times during the year)

___ Staff Appreciation (Help organize and provide breakfasts, lunches, and other treats for the Tucker staff throughout the school year)

___ Volunteer-as-Needed (Volunteers are often needed for one-time projects)

___ Special Events (Help plan and prepare special events.)

___ Yearbook (Coordinate with school staff on content. Take pictures at various school events and help with layout of pages. Collect money, write receipts and distribute the yearbooks.)

___ Watch D.O.G.S (Dads of Great Students involves fathers and father figures who volunteer to help create a safe and secure learning environment in our school)

___ Help Teacher (Make copies, laminate, cut out projects, small group or one-to-one tutor, read to students, Tuesday folders)

___ Help from Home (cut out and assemble projects)

Parent Name: ___________________________ Email: ___________________________ Phone: __________

Address: ________________________________________________

Child(ren)’s Name ___________________________ Grade _______ Teacher ______

___________________________  ___________  _____________

___________________________  ___________  _____________

___________________________  ___________  _____________

If you would like more information contact the school office.
Parent and Family Engagement Plan

School Responsibilities for Parent and Family Engagement

Tucker Elementary School recognizes that a child’s education is a responsibility shared by the school and family during the entire time the child spends in school. To support the goal of the school to educate all students effectively, the schools and parents must work as knowledgeable partners. Parents are an integral component of a school’s ability to provide for the educational success of their children. The school endeavors to meet the diverse cultural and language needs of parents and children.

Tucker Elementary School jointly developed, with parents, this written school Parent and Family Engagement policy that describes how the school will carry out the Parent and Family Engagement requirements, including the development of a school-parent compact. The school’s written Parent and Family Engagement policy is available to parents and the local community.

An annual meeting in the fall will be held to inform parents of the school’s participation in Title I, Part A programs and explain the Title I, Part A requirements and the right of parents to be involved in those programs.

Meetings are offered at flexible times, such as morning or evening and involve parents in the planning, review and improvement of Title I programs.

Parents will be provided with timely information about what students will be learning; how students will be assessed; what parents should expect for their child’s education; and how a parent can assist and make a difference in his or her child’s education.

Professional development opportunities for teachers and school administrators will be offered each year. The professional development will be designed to enhance understanding of effective Parent and Family Engagement strategies.

Shared Responsibility For High Student Academic Achievement

To ensure that all students meet high academic standards, The Arkansas Consolidated School Improvement Plan (ACSIP) is written and revised annually.

The School-Parent Compact describes the school’s responsibility to provide high-quality curriculum and instruction in a supportive, effective learning environment that enables children served under Title I, Part A to meet the State’s academic achievement standards. The School-Parent Compact describes ways in which parents will be responsible for supporting the child’s learning, volunteering in the child’s classroom and school, participating as appropriate in decisions relating to the education of the child, and positive use of extra-curricular time.

The School-Parent Compact describes the importance of communication between teachers and parents and that it is an on-going basis through parent-teacher conferences, frequent reports to parents on the child’s progress, and reasonable access to staff. The School-Parent Compact describes opportunities to volunteer and participate in the child’s class and school activities.

School Requirements and Responsibilities For Building Capacity

Tucker Elementary School will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children. This includes providing the information and school reports required to the extent practicable, in a language the parents understand.

The school will provide assistance on how to monitor a child’s progress and work with educators to improve
the achievement of the child and provide materials and training to help parents to work with the child to improve the child’s achievement, such as literacy training and using technology, as appropriate, to foster Parent and Family Engagement.

Tucker Elementary School will coordinate and integrate, to the extent feasible and appropriate, Parent and Family Engagement programs and activities with the Home Instruction Programs For Pre-School Youngsters, and the Rogers preschool. Community partnerships are formed to assist in the programs of the school. First Baptist Church in Lowell, Lowell KIWANIS Club, State Farm, ARVEST, Samaritan House, Walmart Foundation, Lowell/Rogers Chamber of Commerce and Cobb Vantress, Inc. are a few local businesses that support Tucker.

To welcome parents to Tucker Elementary School, no policy or procedure is written that would discourage a parent from visiting the school, specifically including policies requiring parents to pick-up his or her child outside the school building each day and policies prohibiting the parents from visiting a child’s classroom during school events.

The school will frequently publish the school’s process for resolving parental concerns, including how to define the problem, whom to approach first, and how to develop solutions.

**Activities to Engage Parents**

Tucker Elementary School has numerous ways that parents or volunteers can be involved in school:

- Attend Assemblies & Programs
- Book Fair Volunteer
- Classroom Volunteers
- Coach Odyssey of the Mind or Quiz Bowl
- Cookies With Santa
- Family Nights
- Field Day
- Fundraising
- Homecoming Parade Float
- Homeroom Parent
- Join PTO and sign up for a Committee or event (see Volunteer Sign Up Info)
- Lunch/Breakfast with your child
- Multicultural Night
- Parent Advisory Committee
- Red Ribbon Week
- Traffic Control in the morning drop off
- Spring Dance
Pre-K parking, drop off, and pick up only

K – 5th bus rider drop off and pick up only

Concord Street

K – 5th car rider drop off and pick up
Dear Parent:

In December 2015, former President Barack Obama signed the Every Student Succeeds Act into law. Parents continue to have the same rights as they did under “No Child Left Behind”. Under ESSA, parents have a right to know the professional qualifications of their children’s teachers(s). This letter is to inform you of your right to ask for the following information about each of your child’s classroom teachers:

- Whether the state of Arkansas has licensed or qualified the teacher for the grades and subjects he or she teaches (Note: We are also required to send a notice to parents affected if the teacher is not fully licensed, so if you haven’t received such notice, your child’s teacher(s) is/are fully licensed.)
- Whether the teacher is teaching under an emergency permit or other provisional status through which state licensing criteria have been waived.
- The teacher’s college major, whether the teacher has any advanced degrees, and, if so, the subject of the degrees.
- If any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, then you will be notified by the school.

You also have the right to request information regarding the qualifications of the paraprofessional(s) assisting your child’s teacher(s). If your child is receiving Title I, Part A services from a paraprofessional, then our district or school is able to provide you with the following information:

1. Whether the paraprofessional has completed at least two years of study at an institution of higher education.
2. Whether the paraprofessional has completed an associate’s degree (or higher).
3. Whether the paraprofessional has met a rigorous standard of quality through our state’s certification procedure for determining the quality of paraprofessional staff.
4. Whether the paraprofessional has: (a) the knowledge of and ability to assist in instructing reading, writing, and mathematics or (b) the knowledge of and the ability to assist in learning activities, such as homework, reading readiness, writing, mathematics, and other support as appropriate.

If you would like to receive specific information about your child's teacher or paraprofessional, please visit our office at 500 West Walnut Street to fill out a Parent Request Form. A response will be mailed to you within ten working days from the date of the request. Our office is open from 7:30 a.m. to 4:30 p.m. Monday through Friday.

Our district is fully committed to the success of your child. We appreciate your partnership in our efforts.

Sincerely,

Dr. Roger Hill
Assistant Superintendent for Human Resources