



# Rogers Public Schools

To provide an environment of education excellence where all belong, all learn, and all succeed.

## Crossroads Learning Center Student Referral Packet

Referral Date \_\_\_\_\_

Student Name \_\_\_\_\_

Assigned from IDH  
(IDH date if placed at Crossroads from IDH)

Student ID# \_\_\_\_\_ Grade \_\_\_\_\_

Referring School \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Note:** If a student is reported to have previously attended an ALE program and the parent can present proof of attendance in an ALE program, we can expedite the process. Complete this top portion and check the box to the right, and send the packet, along with proof of attendance in an ALE program, to The Annex, to the attention of the principal. For all other students, the data collection of the formal referral process must be followed.

Gender \_\_\_\_\_ Ethnicity \_\_\_\_\_

ALE Destination:

\_\_\_\_\_ Crossroads HS

\_\_\_\_\_ Crossroads MS

Previously assigned/attended an ALE program.  
Proof of attendance in an ALE program attached.

The items in italics are required documents/information. Write 'NA' on the items that are not applicable:

- \_\_\_\_\_ *Student Referral Packet (5 pages)*
- \_\_\_\_\_ Include: Referral Form (2 pages)
- \_\_\_\_\_ Placement Committee Referral Form (2 pages)
- \_\_\_\_\_ Parental Agreement Form (1 page)
- \_\_\_\_\_ *e-school My School demographics printout*
- \_\_\_\_\_ *Discipline records (year-long)*
- \_\_\_\_\_ *Attendance Records (year-long)*
- \_\_\_\_\_ *504 Plan (attach accommodations)*
- \_\_\_\_\_ *Credit Check Sheet, transcript, & current grades (HS)*
- \_\_\_\_\_ *Current grades (MS)*
- \_\_\_\_\_ *Current Student Success Plan (2019 MS & 9<sup>th</sup>)*
- \_\_\_\_\_ *RTI documentation (interventions & student response)*

\_\_\_\_\_ *SpEd*

*The district does not support moving students to indirect services in order to be transferred to an ALE location. For SpEd students, attach complete current IEP.*

\_\_\_\_\_ *Working DAYTIME phone number for parent/guardian:*

\_\_\_\_\_ *EL level*

*The district supports transferring EL students to an ALE location under special circumstances. For EL students, attach documentation of EL levels in reading, writing, listening, and speaking.*

\_\_\_\_\_ *Interpreter needed? Yes No*

\_\_\_\_\_ (Person initiating process/title)

\_\_\_\_\_ (Counselor signature)

\_\_\_\_\_ (Building administrator signature)

**Below this line for ALE use only: Packet stamped with 'received' date.**

Packet Reviewed by Care Team:  Approved for interview  Not approved for interview (see notes)

Contacts made with parent/guardian on: \_\_\_\_\_

Parent/Student Interview/Intake Conference date/time \_\_\_\_\_



# Rogers Public Schools

To provide an environment of education excellence where all belong, all learn, and all succeed.

## Crossroads Learning Center Placement Committee Referral Form

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

### 4.00 Special Needs - Alternative Learning Environment (ALE)

#### 4.01 Eligible ALE Students

4.01.1 An eligible ALE student shall exhibit two (2) or more of the characteristics identified in 4.01.1.1 and 4.01.1.2. Students will not be placed in the ALE based on academic problems alone.

4.01.1.1 Students placed at risk, though intelligent and capable, typically manifest one or more of the following characteristics:

**Please mark all items that apply to the student and explain below: You must mark at least one item.**

<input type="checkbox"/>	Disruptive behavior
<input type="checkbox"/>	Drop out from school
<input type="checkbox"/>	Personal or family problems or situations
<input type="checkbox"/>	Recurring absenteeism
<input type="checkbox"/>	Transition to or from residential programs

4.01.1.2 Situations that negatively affect the student's academic and social progress may include, but are not limited to:

**Please mark all items that apply to the student and explain below: You must mark at least one item.**

<input type="checkbox"/>	Ongoing, persistent lack of attaining proficiency levels in literacy and mathematics
<input type="checkbox"/>	Abuse: physical, mental, or sexual
<input type="checkbox"/>	Frequent relocation of residency
<input type="checkbox"/>	Homelessness
<input type="checkbox"/>	Inadequate emotional support
<input type="checkbox"/>	Mental/physical health problems
<input type="checkbox"/>	Pregnancy
<input type="checkbox"/>	Single parenting

Comments: (Use reverse side for additional comments.)

---

---

---

---

---

---

---

---

---

---

---

---





# Rogers Public Schools

To provide an environment of education excellence where all belong, all learn, and all succeed.

## Crossroads Learning Center Parental Agreement

Dear parent/guardian:

A placement in an alternative education setting is a partnership between the student, the parent/guardian, and the school personnel. Please share this letter with your student applicant. As part of our agreement, we will be ready for your student. We will be respectful of your concerns as well as of your student's needs, and we will be responsible for providing the best possible academic experience for your student. In return, we ask that you work with us and be an engaged parent. Specific things we need from you are:

- Your attendance at initial interview/intake conference and parent orientation at the beginning of each year so that you will learn about the expectations of our program.
- Your attendance at fall and spring parent/teacher conferences.
- When contacted by a Crossroads Learning Center staff member, be readily available and immediately take action as requested.
- Your cooperation and support of the vision, mission, core beliefs, and staff collective commitments. (See next page.)

Sincerely,

Crossroads Care Team

\*\*\*\*\*

At least one signature is needed below. Two signatures are preferred.

My signature below indicates that the person initiating the referral process has had a conversation with me, I have read the attached vision, mission, core beliefs, and collective commitments of Crossroads Learning Center, and I am in agreement with my student being considered for potential placement at Crossroads.

\_\_\_\_\_  
(parent/guardian signature) (date)

My signature below indicates that the person initiating the referral process has had a conversation with me, I have read the attached vision, mission, core beliefs, and collective commitments of Crossroads Learning Center, and I am in agreement of my being considered for potential placement at Crossroads.

\_\_\_\_\_  
(student signature) (date)



# Rogers Public Schools

To provide an environment of education excellence where all **belong**, all **learn**, and all **succeed**.

## Crossroads Learning Center

### Vision

The Crossroads program and its community envision a school where students are actively engaged in a curriculum preparing them to be responsible citizens, objective thinkers, academic achievers, and self-initiating lifelong learners.

### Mission Statement

- To provide a safe, caring environment where basic needs are met
- To offer authentic curriculum that promotes a high level of engagement
- To support social and emotional needs and enhance social development
- To explore activities that promote life skills
- To promote success for all students

### Core Beliefs

- Students first
- Excellence through continuous improvement
- Respect for human differences
- Character through integrity, responsibility, and fairness

### Collective Commitments

*The educators at Crossroads Learning Center are individuals who serve the Rogers school community by sharing a school vision and understanding of learners and teachers; by embracing common professional objectives; and by committing as a professional learning community to the following behaviors:*

- We **will accept** students at whatever level they are and work with them to develop their skills to a higher level and beyond.
- We **will act** as role models to students and to colleagues.
- We **will adjust** our thinking to view frustrations and difficulties as opportunities for new learning.
- We **will be** kind and respectful to all students.
- We **will be** inclusive and make a “space” for all students.
- We **will create** a safe learning environment.
- We **will develop** relationships with students to help them pursue success and become future focused.
- We **will encourage** learners to believe in themselves as learners.
- We **will introduce** the students to the soft skills that employers are looking for when they hire personnel.
- We **will give** students recognition in order to help them reach the highest levels of their academic achievement.
- We **will identify** strengths and weaknesses of each student and teach them to utilize strengths & overcome weaknesses.
- We **will permit** learners to express differing opinions, yet to be tolerant.
- We **will provide** the time and resources to give the students the opportunity to learn the curriculum to be prepared for the world after high school.
- We **will provide** an environment for all students to have the opportunity to achieve their goals.
- We **will respect** the student and the families without judgment.