

# Arkansas ELPA21 Assessment

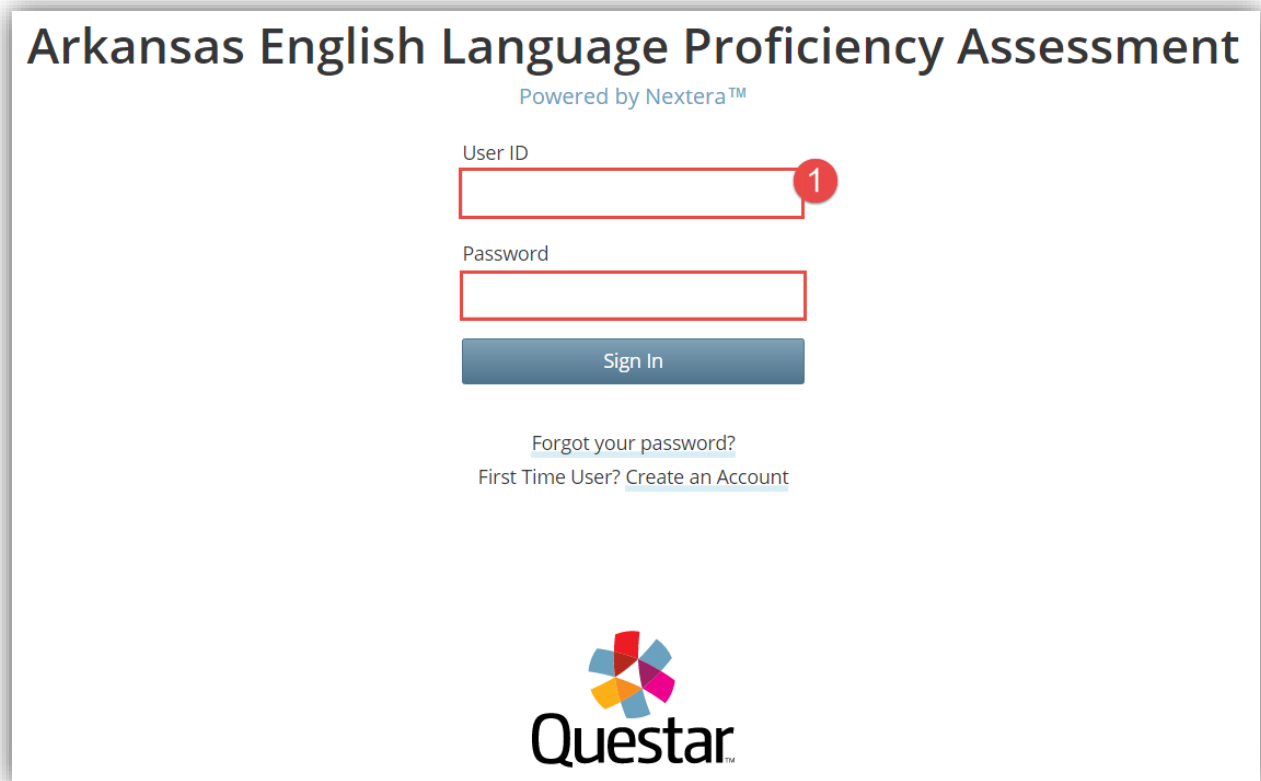
## Reports - Quick Reference Guide

### Creating Reports

- 1) Sign in with the appropriate **Username** and **Password** at the following website address:

<https://ar-elpa.nextera.questarai.com/Admin/>

**Note:** You will use your previously generated credentials. You can also reset your password, if needed, by following the “Forgot your password?” link.



Arkansas English Language Proficiency Assessment

Powered by Nextera™

User ID

Password

Sign In

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First Time User? [Create an Account](#)

Questar™

# Arkansas English Language Proficiency Assessment



HOME STUDENTS ▾ TESTING GROUPS TEST ADMINISTRATIONS ▾ ACCOUNTS ▾ **REPORTS** <sup>2</sup> HELP ▾

## Reports

Choose what report you'd like to create.

### Report Level

State

District

School <sup>3</sup>

Classroom

Classroom = Testing Group

### Testing Window

Spring 2015-16 <sup>4</sup>

- 2) On the blue bar, select **Reports**.
- 3) Then select the **Report Level** you wish to view.
- 4) Using the **Testing Window** dropdown, choose the window for which to view reports.

**Testing Window**

Spring 2015-16 ▼

**Report Type**

School summary report ▼ **5**

**Information**

District \* **6**

School \*

Grade \*

Create report

5) Using the **Report Type** dropdown, choose the report you wish to view.

**Note:** Below is a table of the available Report Types by Report Level:

| District                     | School                     | Classroom (Testing Group)       |
|------------------------------|----------------------------|---------------------------------|
| District Summary             | School Roster              | Student Labels                  |
| District Demographic Summary | School Summary             | Individual Student Report (ISR) |
|                              | School Demographic Summary |                                 |

6) Complete the required information dropdowns, then click **Create Report** to create the report.

**Note:** Pop-up blockers must be disabled in order for reports to be created.

**Note:** When creating School and Classroom (Testing Group) level reports, there are optional filters available before creating a report. These filters will create custom reports. Custom reports are not official.

### Optional Filtering

*Adding filters will create a custom report. Custom reports are not official.*

Proficiency Determination

- All
- Proficient
- Progressing
- Emerging

Domain

- All
- Listening
- Reading
- Speaking
- Writing

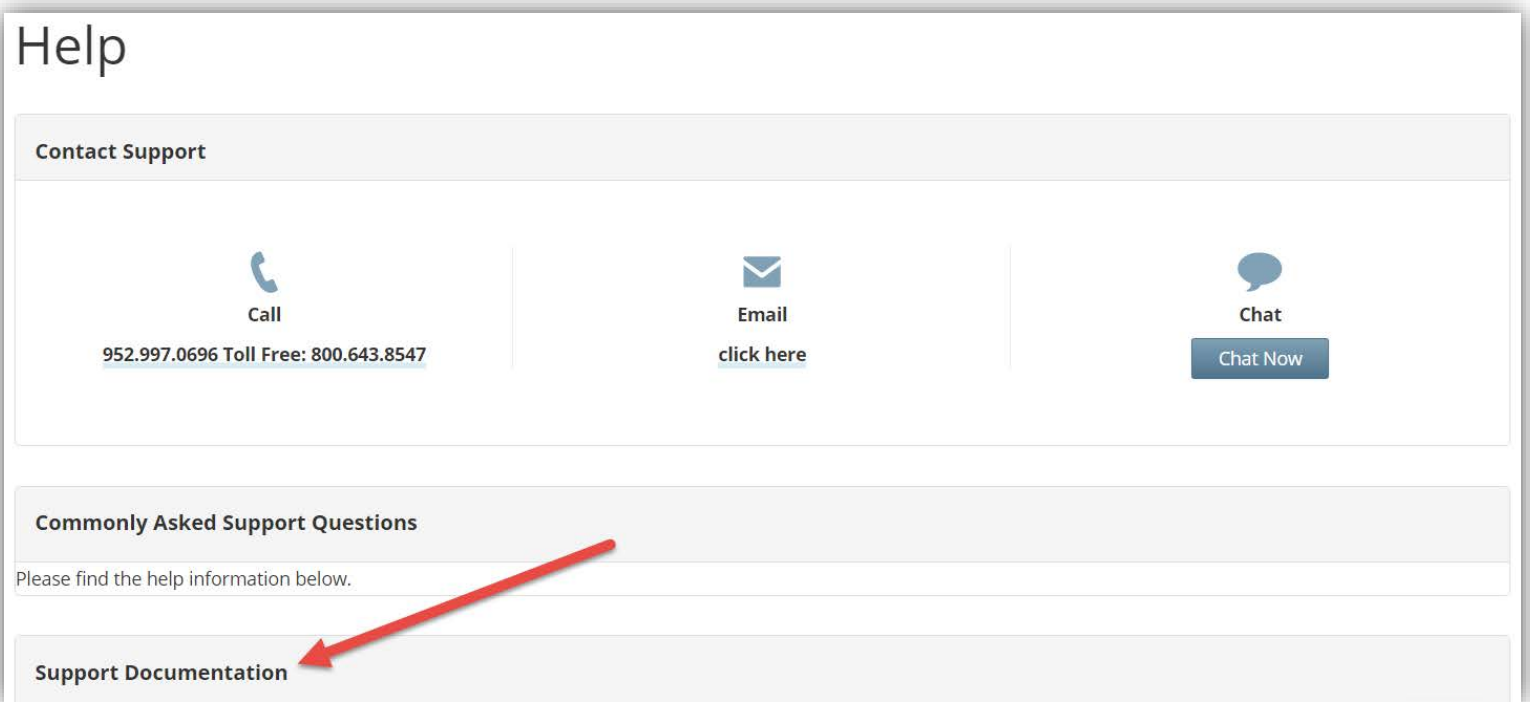
Domain Performance Level

- All
- Beginning
- Early Intermediate
- Intermediate
- Early Advanced
- Advanced

[Reset optional filters](#)

## Documentation and Customer Support

If you need to locate the ISR Translated Templates, they will be found within the **Support Documentation** section of the **Help** page.



# Help

### Contact Support

**Call**  
952.997.0696 Toll Free: 800.643.8547

**Email**  
click here

**Chat**  
Chat Now

### Commonly Asked Support Questions

Please find the help information below.

**Support Documentation**

## Customer Support

Our Customer Support team would be happy to help you with your Arkansas testing-related questions.

They are available between the hours of 6:00am-5:00pm CT by

- Phone: 952-997-0696 or Toll Free 1-877-852-3552
- Chat: Available via the Nextera Admin Help page
- E-mail: [ar.elpa.help@questarai.com](mailto:ar.elpa.help@questarai.com)